



## Grounds keeping & Maintenance

### Job Description:

The Grounds keeping and Maintenance position will work with the team on tasks associated with the maintenance of the overall property, general up keep, small carpentry jobs, and development projects on-site, as time allows. Identifying volunteer opportunities and working with volunteers is a key element of this role.

Primary responsibilities include:

- Yard Maintenance: over see grass cutting & weed eating
- Spring Clean up
- Maintenance of flower gardens: planting, pruning, weeding, mulching
- Special projects: planting days, moving mulch & soil, create new beds, maintain and create trails, install signage
- General building maintenance troubleshooting
- Equipment maintenance
- Garbage
- Set up of tents, chair, tables for events/programs
- Support other staff projects where needed
- Attend staff meetings

Beneficial Skills:

- Landscaping experience
- Mechanical aptitude
- Able to operate a tractor and/or lawn mower
- Able to work outside
- Ability to manage people
- Carpentry skills

This position will be from May 1-October 31.

35 hours/week

Rate of Pay: \$16-18/hour depending on experience

Resumes can be sent to Heather Reid at [heather@abbeygardens.ca](mailto:heather@abbeygardens.ca)

Deadline for Applications: Friday April 6, 2018