

Rolling interviews begin February 1st, 2025. Applications accepted until positions are filled.

Anticipated start and end dates: May 5, 2025, and August 29, 2025;

40 hours/week @ \$19.00/hour

Questions and submission of cover letter & resume to Irene Heaven at irene@abbeygardens.ca.

Abbey Gardens is a charitable organization with a mission to re-green a former gravel pit into a sustainable community destination that provides education, economic development, and recreation through an ecological lens. The 380-acre site and its projects offer tremendous opportunities for learning and experimentation as well as project management.

Seasonal Education & Camp Program Staff are an integral part of the Abbey Gardens' team and will support spring and summer programming as well as the maintenance of programming areas. We are looking for three (3) versatile and enthusiastic individuals who can work independently while making a positive contribution in a team environment. Responsibilities involve program design and development, implementation, facilitation, and evaluation with the support of experienced outdoor educators. Abbey Gardens hosts programming for children, adults, special groups, and tourists where educational opportunities may be formal or informal. **The Seasonal Education Team** will have the benefit from facilitating a variety of programs and working on all stages of development.

Primary Responsibilities:

- Co-delivery of Summer Lil' Buds Series (2-hour program every week: 8 summer weekly programs).
 - o Some program development may be involved.
 - Choosing suitable books and development of associated activities and crafts.
 - o Set up, delivery, and clean up.
 - o End of season debrief and clean up.
- Co-development & Co-delivery, 8 weeks of summer camps: Fresh Air Tykes (ages 5-6), Outdoor Kids (ages 7-10).
 - o Organization, design, and development of week-long camp programs.
 - o Daily set up and clean up.
 - o Leading and assisting daily nature themed based programs including games, activities, and crafts.
 - o End of season debrief and clean up.
- Participation in one day leadership program, "Take the Lead" (ages 15-17).
- Support Education Program Manager with existing programming and program related projects:
 - o Assist Education Program Manager with 7-week Spring EcoExplorers Program (5-hour program for 7 weeks).
 - o School and Community group visits and programming.
- Daily/Weekly maintenance of Enchanted Forest, Education Gardens, and on-site self-guided programs
- Daily care and maintenance of heritage rare breed equines, chickens, and ducks.

Other Potential Opportunities:

- Support in the development and/or facilitation of other programs, tours, events, and activities at Abbey Gardens.
- Weekly grooming and training of Ojibwe Horses with volunteer pony team (optional, dependent on level of comfort).
- Assisting with the delivery of any Pony Trekking programs (optional, dependent on level of comfort).

Skills/Experience:

- Experience and/or interest in education and programming for children.
- Experience and/or interest in ecology, gardening, Indigenous knowledge, and sustainable living.
- Comfortable working outdoors in a variety of weather conditions.
- Valid Standard First Aid or agreement to attain valid Standard First Aid prior to start date.
- Current Vulnerable Sector Check or agreement to attain Vulnerable Sector Check prior to start date.
- Leadership qualities and a dynamic fun personality.